

BUCKFIELD SELECT BOARD
TUESDAY, JULY 19, 2022
MEETING MINUTES

In Person and Remote Participation via ZOOM / 6:30 PM

CALL REGULAR MEETING TO ORDER AND DECLARE QUORUM by Chair Cheryl Coffman at 6:33 p.m.

Present: Chair Cheryl Coffman, Vice Chair Cameron Hinkley, Selectman Robert Hand, Town Manager Lorna Nichols, Charles and Judy Berg, Eva, Steve Sherlock / Sun Journal, Penny Horsfall, Martha Catevenis, Kyle McAfferty, Azalea Cormier, Linda Cooper.

Remote Meeting Participation Protocol

Public Comment Period (*the Board sets up to 15 minutes aside as a public comment period at the beginning of every meeting*).

Judy Berg mentioned ideas she had about fire prevention and outreach to the community by purchasing a box of baking soda for every home.

OLD BUSINESS

REVAL CONTRACT

The Town Manager discussed the contract with KRT Appraisal to be reviewed by the Board for approval and signatures. The contract is contingent upon voter approval at Annual Town Meeting in August.

Vice Chair Cameron Hinkley motion to approve the contract, Chair Cheryl Coffman second – vote – all in favor 3-0.

NEW BUSINESS

TOWN MANAGERS REPORT

The Town Manager gave her presentation which is available upon request. Chair Cheryl Coffman reiterated that the Town needs to implement the Capital Improvement Plan for vehicle replacement to keep up with the aging / repair of vehicles and equipment.

MINUTES – Approve Minutes of July 5, 2022

Selectmen Robert Hand motion to approve the minutes of July 5, 2022, as written, Vice Chair Cameron Hinkley second – vote – all in favor 3-0.

COMMITTEE APPLICATIONS: Budget Committee

Penny Horsfall (2-year term)

Vice Chair Cameron Hinkley motion to reappoint Penny Horsfall to a two-year term to the Budget Committee, Selectmen Robert Hand second – vote – all in favor 3-0.

WARRANTS - (Approved Electronically) Selectmen Robert Hand read the warrants into the record. The Town Manager made note that regarding numbering – Trio automatically numbers the warrants consecutively, whether they are AP or Payroll.

AP Warrant 54	\$ 41,260.68
Payroll Warrant 1	\$ 10,656.76
AP Warrant 2	\$204,806.72*
Payroll Warrant 3	\$ 10,231.02
AP Warrant 4	<u>\$ 14,953.14</u>
	\$281,908.32

**Includes property & casualty insurance, school payment*

BUCKFIELD HISTORICAL SOCIETY LEASE (Action), current lease ends August 31

The Town Manager mentioned that the historical society wanted to expand their room on top of extending their lease.

Vice Chair Cameron Hinkley motion to move the August 16 meeting to August 23, Chair Cheryl Coffman second – vote – all in favor 3-0.

Vice Chair Cameron Hinkley motion to table the Historical Society lease decision to the August 23 meeting, Chair Cheryl Coffman second – vote – all in favor 3-0.

OTHER BUSINESS

None

ADJOURN

Selectmen Robert Hand motion to adjourn at 6:57 p.m., Vice Chair Cameron Hinkley second – vote all in favor 3-0

Upcoming Meetings:

Recreation Committee July 24 - 6 p.m.
Planning Board Public Hearing, August 2 – 6 p.m.
Planning Board Meeting, following Hearing August 2
Regular BOS Meeting Tuesday, August 2 - 6:30 p.m.
Town Meeting August 16, 2022 - 8 a.m.-8 p.m.
Regular BOS Meeting Tuesday, August 23 – 6:30 p.m.

Tabled Items: Historical Society 2nd floor Municipal Center lease