

**BUCKFIELD SELECT BOARD
TUESDAY, DECEMBER 6, 2022
MEETING MINUTES**

In Person and Remote Participation via ZOOM / 6:30 PM

CALL REGULAR MEETING TO ORDER AND DECLARE QUORUM AT 6:32 PM. VICE CHAIRMAN AZALEA CORMIER CHAIRED THE MEETING DUE TO CHAIRMAN MIKE IVESON BEING REMOTE.

Present: Chairman Mike Iveson (Zoom), Vice Chairman Azalea Cormier, Selectman Bob Hand, Town Manager Cameron Hinkley, Vivian Wadas, Martha Catevenis, Charles and Judy Berg (Zoom), and Steve Sherlock (Sun Journal/Zoom)

OLD BUSINESS

1. PUBLIC RESTROOM (Information/Action)

Town Manager Cameron Hinkley updated the Board on the availability of public porta-potties. The Recreation Committee has them available at the Cross Road Recreation complex from Spring until Fall and the snowmobile club will put one up near their garage/Public Works complex once the Recreation Committee ends their rental after Soccer is over, for the snowmobile season. A more formal statement will be provided in the future from the Economic Development Committee.

2. OLD CHURCH ON THE HILL (Information/Action)

Vice Chairman Azalea Cormier made a motion to table this item until the first meeting in January, Selectman Bob Hand seconded – VOTE – All in favor (3-0)

3. COMMUNITY DAY COMMITTEE BY-LAWS (Action)

Vice Chairman Azalea Cormier made a motion to table this item until the first meeting in January, Chairman Mike Iveson seconded – VOTE – All in favor (3-0)

4. PERSONNEL POLICIES AND PROCEDURES HANDBOOK REVIEW (Action)

- a. Schedule workshop to continue review

Vice Chairman Azalea Cormier made a motion to table this item until the first meeting in January, Selectman Bob Hand seconded – VOTE – All in favor (3-0)

NEW BUSINESS

1. CONSENT AGENDA (Action)

- a. Town Manager's Report – December 6, 2022
- b. Warrants

i. Accounts Payable Warrant # 55	\$2,110.00 (Approved Per Policy 11/21)
ii. Payroll Warrant # 56	\$14,701.33 (Approved Per Policy 11/22)
iii. Accounts Payable Warrant # 57	\$1,001.00 (Approved Per Policy 11/28)
iv. Payroll Warrant # 58	\$14,769.86 (Approved Per Policy 11/29)
v. Accounts Payable Warrant # 59	\$248,573.35
vi. Payroll Warrant # 60	\$12,352.56 (Approved Per Policy 12/6)
vii. Accounts Payable Warrant # 61	\$4,790.56
TOTAL	\$298,298.66

Vice Chairman Azalea Cormier made a motion to approve the Consent Agenda, Selectman Bob Hand seconded – VOTE – All in favor (3-0)

2. APPROVE MINUTES (Action)

- a. November 15, 2022 Select Board Meeting

Vice Chairman Azalea Cormier made a motion to approve the minutes of the November 15, 2022 Select Board meeting with corrections to Selectman Bob Hand's last name, Chairman Mike Iveson seconded – VOTE – All in favor (3-0).

3. BOARD/COMMITTEE APPOINTMENTS (Action)

- a. Community Day Committee – Mark Fox (3 Year Term – Ending 6/30/2025)
- b. Road Committee – Mark Fox (*Reappointment*: 3 Year Term – Ending 6/30/2025)

Chairman Mike Iveson made a motion to approve the appointment of Mark Fox to the Community Day Committee for a three-year term ending June 30, 2025, and the reappointment of Mark Fox to the Road Committee for a 3-year term ending June 30, 2025, Vice Chairman Azalea Cormier seconded – VOTE – All in favor (3-0)

4. TOWN OF BUCKFIELD – APPOINTMENT POLICY (Action)

Vice Chairman Azalea Cormier made a motion that the Board amend the Town of Buckfield Appointment Policy to remove the requirement of taking an Oath of Office unless otherwise required by law, Chairman Mike Iveson seconded – VOTE – All in favor (3-0)

5. ABATEMENTS – OVERLAY (Action)

Vice Chairman Azalea Cormier made a motion that the Board authorize the Town Treasurer and Tax Collector to utilize funds from the Emergency Contingency to process abatements in excess of the Overlay, Chairman Mike Iveson seconded – VOTE – All in favor (3-0)

6. FIRE TRUCK FINANCING (Action)

Vice Chairman Azalea Cormier made a motion to table this item until the next meeting, Selectman Bob Hand seconded – VOTE – All in favor (3-0)

OTHER BUSINESS

Public Comment Period (*the Board sets up to 15 minutes aside as a public comment period at the beginning of every meeting*).

Martha Catevenis discussed her frustration over the number of tabled items that took place during the meeting. Vice Chairman Azalea Cormier apologized and explained the reasoning behind the tabled items was because members from the Board who requested the agenda items were not present.

Judy Berg brought up an article about a 2018 workshop while Joe Roach was Town Manager. She questioned if anything ever comes up from the Workshops because the number one item that came out of that particular workshop was reduced taxes. She stated our taxes were a lot lower back then. She asked that the Board take a look at the article/list of items.

Vivian Wadas stated she appreciated work the Board is doing in the workshops. She stated she doesn't know how to access them when they take place. She said that she thought the focus should be on the financial aspects of the Personnel Policies and Procedures handbook giving the time frame of the budget process. She said that we are in a financial crisis and asked how many board members have read the financial policies and she believed they need Board review.

Martha Catevenis brought up that the Board had eaten up their Emergency Contingency in the month of December and that the Town would probably have to have a special Town Meeting unless the Board could find a way to come up with some undesignated funds and placing it somewhere safely because if it came down to a special Town Meeting it would be hard to squeeze blood from a stone because the residents don't have it anymore.

EXECUTIVE SESSION PURSUANT TO 1 M.R.S.A. § 405(6) – if needed. No Executive Session was needed.

ADJOURN

Vice Chairman Azalea Cormier made a motion to adjourn at 7:30 PM, Selectman Bob Hand seconded – VOTE – All in favor (3-0).

Upcoming Meetings:

1. Planning Board Meeting – December 14, 2022 at 6:00 PM
2. Economic Development Committee Meeting – December 15, 2022 at 6:00 PM
3. Select Board Meeting – December 20, 2022 at 6:00 PM

Tabled Items:

Personnel Policies and Procedures Biennial Review (*Section 1-11 Reviewed - Ongoing*)

Minutes approved at the December 20, 2022 Select Board Meeting.