

**BUCKFIELD SELECT BOARD
TUESDAY, OCTOBER 4, 2022
MEETING MINUTES**

In Person and Remote Participation via ZOOM / 6:30 PM

CALL REGULAR MEETING TO ORDER AND DECLARE QUORUM AT 6:45 PM

Roll Call / Declare Quorum

Present: Chairman Mike Iveson, Vice Chair Azalea Cormier, Selectman Janet Iveson, Selectman Sandra Fickett, Interim Town Manager Cameron Hinkley, Vivian Wadas, Chip Richardson, Jerry Wiley, Charles and Judy Burg (Zoom), Steve Sherlock (Sun Journal/Zoom)

The Board unanimously moved New Business item number 7 before Old Business.

NEW BUSINESS

1. (Agenda #7) NOVEMBER 8, 2022 RSU #10 VOTE (Information)

RSU 10 School Board Member Jerry Willey explained to the board and those in attendance why the town had to vote again on the new school proposed for Mexico. He further explained how the project would be funded.

The Board unanimously moved New Business item number 3 before Old Business.

2. (Agenda #3) RESCUE ASSOCIATION DONATION (Information)

Chief Richardson showed the Board a jacket the Buckfield Rescue Association purchased in addition to 19 others for the Buckfield Rescue personnel totaling around \$4,000.

OLD BUSINESS

1. LIBRARY (Information/Action)

- a. Trust
- b. Standard Operating Guidelines Review

Interim Town Manager Cameron Hinkley explained that the office and volunteer Vivian Wadas had put together a binder with everything they could find regarding the Zadoc Long Free Library and the Library Trust. He asked the Board for direction on what they would like him to do with the material. The Select Board asked to have it sent to the Town's Attorney for review and ask that the Attorney reach out to the Attorney General when appropriate to properly address the Trust transfer.

Interim Town Manager Cameron Hinkley let the board know that he had sent them all copies of the Library Standard Operating Guidelines as well as the Rescue Standard Operating Procedures for the Board to Review.

NEW BUSINESS

1. CONSENT AGENDA (Action)

- a. Town Manager's Report
- b. Hall Bridge Progress Meeting Minutes
- c. Warrants
 - i. Payroll Warrant # 28 \$13,801.50

ii. Payroll Warrant # 29	\$2,605.13
iii. Accounts Payable Warrant # 30	\$41,450.95
iv. Payroll Warrant # 31	\$13,351.31
v. Accounts Payable Warrant # 32	\$167,333.52 (School Payment)
vi. Accounts Payable Warrant # 33	\$1,068.38
TOTAL	\$239,610.79

Selectman Janet Iveson made a motion to approve the Consent Agenda, Vice Chairman Azalea Cormier seconded – VOTE – All in favor (4-0)

2. APPROVE MINUTES (Action)

- a. September 20, 2022 Select Board Meeting

Chairman Mike Iveson made a motion to approve the minutes of the September 20, 2022 Select Board Meeting, Vice Chairman Azalea Cormier seconded – VOTE – All in favor (4-0)

3. GENERAL ASSISTANCE ORDINANCE (Information/Action)

- a. New Maximums
- b. Updated MMA GA Ordinance
- c. Schedule Public Hearing

Chairman Mike Iveson made a motion to set a Public Hearing for October 25, 2022 at 6:00 PM regarding amending the General Assistance Ordinance changes proposed by MMA and/or the adoption of the updated State appendices, Selectman Sandra Fickett seconded – VOTE – All in favor (4-0)

4. PUBLIC RESTROOM

A discussion ensued regarding the need of a public restroom as well as the public restrooms that are currently available. Resident Vivian Wadas suggested posting publicly what restrooms are available and at what times. The Board asked the Interim Town Manager to get quotes for handicap assessable porta-potties and check with the insurance company regarding liability issues. Chairman Mike Iveson asked to table the item until the next meeting.

5. NOVEMBER 8, 2022 DRAFT WARRANT – SPECIAL TOWN MEETING (Action)

- a. Vacant Selectman Seat

The Board asked Interim Town Manager Cameron Hinkley to revise the draft ballot presented to include “Write-In” in the empty box and reword the question to more appropriately match the Warrant verbiage. Chairman Mike Iveson pointed out a misspelling on the draft Warrant.

Chairman Mike Iveson made a motion to approve the draft Warrant with changes for the November 8, 2022 Special Town Meeting referendum vote, Vice Chairman Azalea Cormier seconded – VOTE – All in favor (4-0)

The Board signed the warrant.

OTHER BUSINESS

Public Comment Period (*the Board sets up to 15 minutes aside as a public comment period at the beginning of every meeting*).

Resident Vivian Wadas stated she believed there is a no parking ordinance in certain areas of the Town. She stated when she was coming into the meeting there were vehicles parked between the Post Office and the church on the sidewalk. She asked for information regarding whether there was an ordinance and if signs had been removed. Chairman Mike Iveson referred the information to the Town Manager.

Judy Burg asked if we knew what the fund balance was. Interim Town Manager Cameron Hinkley stated not at this time.

EXECUTIVE SESSION PURSUANT TO 1 M.R.S.A. § 405(6)

Chairman Mike Iveson made a motion to enter into Executive Session at 8:05 PM pursuant to 1 M.R.S.A. § 405(6) for personnel issues and that the Executive Session did not include the Town Manager, Selectman Janet Iveson seconded – VOTE – All in favor (4-0)

The Board returned from Executive Session at 8:47 PM.

Chairman Mike Iveson made a motion to extend the meeting until business was finished, Vice Chairman Azalea Cormier seconded – VOTE – All in favor (4-0)

Chairman Mike Iveson stated that the Board agreed upon an offer to employ a new Town Manager and to make that offer to the current Interim Town Manager Cameron Hinkley.

Chairman Mike Iveson made a motion to make the offer that the Board had negotiated to Cameron Hinkley to become the Buckfield Town Manager effective the 10th of October 2022, Vice Chairman Azalea Cormier seconded – VOTE – All in favor (4-0)

Chairman Mike Iveson made a motion to reschedule the Capital Improvement Plan workshop for November 7, 2022 at 5:30 PM, Vice Chairman Azalea Cormier seconded – VOTE – All in favor (4-0)

ADJOURN

Chairman Mike Iveson made a motion to adjourn at 8:57 PM, Vice Chairman Azalea Cormier seconded – VOTE – All in favor (4-0)

Upcoming Meetings:

1. Select Board Workshop – TBD
2. Planning Board Meeting – October 12, 2022 at 6:00 PM
3. Economic Development Committee Meeting – October 20, 2022 at 6:00 PM
4. Select Board Meeting – October 25, 2022 at 6:30 PM

Tabled Items:

- Fire Squad Truck Repair/Replacement
- ~~Library Trust~~
- Personnel Policies and Procedures Biennial Review (Sections 1-4 Reviewed)