

TOWN OF BUCKFIELD

Select Board Meeting Minutes

August 22, 2023 at 6:30 PM

In Person and Remote Participation via Zoom

CALL REGULAR MEETING TO ORDER AND DECLARE A QUORUM AT 6:30 PM.

Present: Chairman Robert Hand, Vice Chairman Sandra Fickett (Zoom), Selectman Azalea Cormier, Selectman Heather Henley, Town Manager Cameron Hinkley, Adrian Rivas, Lillian Clough, Deidre Newton, Cory Nicholson (Zoom), Town Clerk Brittany Parrott (Zoom)

OLD BUSINESS

1. CEMETERY COMMITTEE UPDATES (Discussion)

The Select Board held a discussion on the Cemetery Committee's progress documenting maintenance needs for the Town's Cemeteries. The Committee members hope that area churches or other volunteers will step up to assist with much of the maintenance needs. Discussion took place about the Town's responsibility. The Town Manager read a section of State law about abandoned cemeteries and military gravesites. The Town Manager recommended to the Board that they first determine what the Town's minimum responsibility is and then develop a plan from there. Chairman Robert Hand asked the Town Manager if he could research the law further.

NEW BUSINESS

1. CONSENT AGENDA (Action)

- a. Town Manager's Report
- b. Disbursement Warrants

Payroll Warrant 18	\$ 15,383.84
Accounts Payable Warrant 19	\$ 5,186.42
Payroll Warrant 20	\$ 15,540.39
Accounts Payable Warrant 21	\$ 510.70
Accounts Payable Warrant 22	\$ 3,136.75
Payroll Warrant 23	\$ 15,913.40
Accounts Payable Warrant 24	\$ 180,149.75
Total	\$ 235,821.25

The Town Manager summarized his Town Manager report.

Selectman Azalea Cormier made a motion to accept the Consent Agenda. Selectman Heather Henley seconded – VOTE – All in favor (4-0)

2. APPROVE THE MINUTES OF THE AUGUST 7, 2023 SELECT BOARD MEETING (Action)

Selectman Heather Henley made a motion to approve the minutes of the August 7, 2023 Select Board meeting. Selectman Azalea Cormier seconded – VOTE – All in favor (4-0)

3. CMP POLE PERMIT – OLD SUMNER ROAD (Action)

Chairman Robert Hand made a motion to approve CMP Pole Permit application for work order 10301004340. Selectman Azalea Cormier seconded – VOTE – All in favor (4-0)

4. COMMITTEE APPOINTMENTS (Action)

- a. Adrian Rivas – Budget Committee (1-Year Appointment)

Selectman Azalea Cormier made a motion to appoint Adrian Rivas to the Budget Committee for one-year term. Selectman Heather Henley seconded – VOTE – All in favor (4-0)

5. GERARD FREVE – AUTOMOBILE RECYCLING BUSINESS (Action)

- a. Set Public Hearing Date

Chairman Robert Hand made a motion to schedule a Public Hearing on September 19, 2023 at 6:00 PM to consider Gerard Freve's permit application for an Automobile Recycling Business. Selectman Azalea Cormier seconded – VOTE – All in favor (4-0)

OTHER BUSINESS

Public Comment Period (*the Board sets aside up to 15 minutes at the end of every meeting for public comment*)

No public comments.

EXECUTIVE SESSION

Pursuant to 1 M.R.S.A. § 405(6) – *None needed.*

Chairman Robert hand made a motion to adjourn at 7:04 PM. Selectman Azalea Cormier seconded – VOTE – All in favor (4-0)

Upcoming Meetings:

1. Library Committee Meeting – August 24, 2023 at 6:30 PM
2. Select Board Meeting – September 5, 2023 at 6:30 PM

In Progress Items:

1. School Budget Exploration – Improve communications with elected School Board Directors and the Select Board
2. Capital Improvement Planning
3. Comprehensive Plan – Revisit
4. Fire and Rescue Department Integration
5. Municipal Property Usage Ordinance
6. Select Board – Self Evaluations/Goal Setting
7. Library Trust (**Currently with the Town's Attorney**)
8. Cemetery Trust

9. Old Church on the Hill (***Second opinion received – need volunteers***)
10. Emergency Plan
11. Grant Policy Creation
12. Solid Waste Facility Changes – Annual Sticker Change (***Waiting on Summer for next meeting***)
13. Communication between Board and Committees (***Liaisons reestablished – provide guidance***)



Minutes approved at the August 5, 2023 Select Board Meeting.