



TOWN OF BUCKFIELD

34 TURNER STREET
PO BOX 179
BUCKFIELD, ME 04220

PHONE: (207) 336-2521 FAX: (207) 336-3733

Bid Notice Heating Oil/Propane (LPG)

The Town of Buckfield requests bids for #2 Heating Oil and Propane (LPG) for the 2024-25 winter season. The Town uses approximately 1,800 gallons of heating oil and 8,000 gallons of propane at the town-owned facilities listed below, each of which requires automatic delivery. Bids are to be sealed and hand delivered to the Town Office by 4:00 PM on Tuesday August 6, 2024. Please mark the envelope “Heating Oil/Propane (LPG) Bid.” The bids will be opened and awarded during the regularly scheduled Select Board Meeting at 6:30 PM that evening. This bid shall cover deliveries made between the date of the award and May 31, 2025. Be advised that the award may be split – one vendor for oil and a different vendor for propane.

1. The Town is looking for a fixed, delivered, price per gallon; and
2. A variable price consisting of the supplier’s rack price plus a fixed margin. For this bid, please provide the price that would be charged to the Town as of 12:00 noon on Friday, August 2, including documentation from your supplier to support the pricing example, which will remain confidential.

Facility	Location	Tank Size	Propane or #2 Oil	# of Tanks
Municipal Center	34 Turner Street	1000	Propane	1
Buckfield Fire Rescue Station	40 Turner Street	1000	Propane	1
Public Works Complex	24 John Ellingwood Road	275	#2 Oil	1
Fire Rescue Storage Barn	119 Loring Hill Road	120	Propane	1
Zadoc Long Free Library	5 Turner Street	275	#2 Oil	1

Invoices are paid twice monthly. All bids must be received by the Town Manager by 4:00 PM on August 6, 2024. The successful bidder must also provide evidence of insurance covering accidental spills at delivery locations. The Select Board reserves the right to accept or reject any or all bids as they deem in the best interest of the Town of Buckfield.

For further information, please contact Cameron Hinkley, Town Manager, at (207) 336-2521, or via email at townmanager@townofbuckfield.org.