

BUCKFIELD SELECT BOARD
TUESDAY, JULY 20, 2021
MEETING MINUTES
Remote Participation via ZOOM / 6:30 PM

1. CALL REGULAR MEETING TO ORDER AND DECLARE QUORUM

- A. 6:30 p.m. Roll Call / Declare Quorum
All Present: Cheryl Coffman-Chair, Robert Hand, Cameron Hinkley, Janet Iveson, Mike Iveson, Interim Town Manager Bradley Plante

2. APPROVE MINUTES

- A. Regular Meeting Minutes – July 8, 2021

C. Hinkley pointed out that the originators of the motion and 2nd were listed incorrectly, corrections made.

Motion by C. Hinkley and seconded by R. Hand to accept the July 8, 2021 meeting minutes with amendments.

YES = 5, NO = 0, ABSTAINED = 0

3. TOWN MANAGER'S REPORT

4. NEW BUSINESS

- A. Remote Meeting Policy

Motion made by Chair Coffman and seconded by C. Hinkley to accept the policy as written with discussion. Discussion regarding the differences between the proposed policy and that of MMA ensued. No vote.

Amended motion made by Chair Coffman and seconded by M. Iveson to table the Remote Meeting Policy discussion until the next regularly scheduled meeting to allow time to compare to MMA's policy and revise.

YES = 5, NO = 0, ABSTAINED = 0

- B. Committee Appointments

Motion made by C. Hinkley and seconded by R. Hand to reappoint R. Clark and J. Iveson to the Economic Development Committee for a one (1) year period each.

YES = 3, NO = 0, ABSTAINED = 2

C. Town Manager Job Responsibilities

Motion made by Chair Coffman and seconded by J. Iveson to hold a Selectman's Workshop on Thursday, August 5, 2021 at 6:00 PM to discuss TM job duties.

YES = 5, NO = 0, ABSTAINED = 0

- D. Draft Budget – TM distributed draft budget folders to each of the Selectmen for review prior to the Tuesday, July 27, 2021 joint Select Board and Budget Committee meeting.

5. **WARRANTS**

- A. Payroll Warrant #28 - \$22,102.50

Motion by Chair Coffman and seconded by M. Iveson to accept Payroll Warrant 28.

YES = 5, NO = 0, ABSTAINED = 0

- B. Accounts Payable Warrant #52C - \$420.00

Motion by J. Iveson and seconded by R. Hand to accept AP Warrant 52C (FY21).

YES = 5, NO = 0, ABSTAINED = 0

- C. Accounts Payable Warrant #52D - \$28,852.90

Motion by R. Hand and seconded by Chair Coffman to accept AP Warrant 52D (FY21).

YES = 5, NO = 0, ABSTAINED = 0

- D. Accounts Payable Warrant #1 - \$408.97

Motion by C. Hinkley and seconded by m. Iveson to accept AP Warrant 1 (FY22).

YES = 5, NO = 0, ABSTAINED = 0

8. **EXECUTIVE SESSION** – No Executive Session

9. **ADJOURN**

Motion made by Chair Coffman and seconded by C. Hinkley to adjourn the meeting at 7:44 PM.

YES = 5, NO = 0, ABSTAINED = 0

Melissa Wolf
Town Clerk