

**TOWN OF BUCKFIELD
ZADOC LONG FREE LIBRARY**

INTERNET SAFETY POLICY

1. Introduction

It is the Policy of the Zadoc Long Free Library to:

- A. Prevent user access over its computer network to, or transmission of, inappropriate material via Internet, electronic mail, or other forms of direct electronic communications;
- B. Prevent unauthorized access and other unlawful online activity;
- C. Prevent unauthorized online disclosure, use, or dissemination of personal identification information of minors; and
- D. Comply with the Children's Internet Protection Act [Pub. L. No. 106-554 and 47 USC 254(h)].

2. Definitions

Key terms are as defined in the Children's Internet Protection Act.

3. Access to Inappropriate Material

To the extent practical, technology protection measures (or "Internet filters") shall be used to block or filter Internet, or other forms of electronic communications, access to inappropriate information.

Specifically, as required by the *Children's Internet Protection Act (CIPA)*, blocking shall be applied to visual depictions of material deemed obscene or child pornography, or to any material deemed harmful to minors.

Subject to staff supervision, technology protection measures may be disabled for adults or, in the case of minors, minimized only for bona fide research or other lawful purposes.

4. Inappropriate Network Usage

To the extent practical, steps shall be taken to promote the safety and security of users of the Zadoc Long Free Library online computer network when using electronic mail, chat rooms, instant messaging, and other forms of direct electronic communications.

Specifically, as required by the *CIPA*, prevention of inappropriate network usage includes:

- A. Unauthorized access, including so-called 'hacking', and other unlawful activities; and
- B. Unauthorized disclosure, use, and dissemination of personal identification information regarding minors.

5. Education, Supervision and Monitoring

It shall be the responsibility of all members of the Zadoc Long Free Library staff to educate, supervise and monitor appropriate usage of the online computer network and access to the Internet in accordance with this Policy, the *Children's Internet Protection Act*, the *Neighborhood Children's Internet Protection Act*, and the *Protecting Children in the 21st Century Act*.

Procedures for the disabling or otherwise modifying any technology protection measures shall be the responsibility of Librarian or his/her designee. Protection measures are outlined and detailed in the Zadoc Long Free Library Standard Operating Procedures.

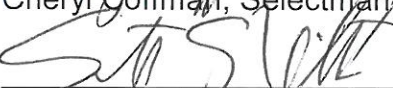
Parents and guardians are the parties ultimately responsible for the safety, security and actions of their minors when said minors use the Library's computers, internet resources, email system, approved social media and/or any other forms of direct electronic communications.

6. Adoption

This Internet Safety Policy was adopted by the majority of the Town of Buckfield's Board of Selectmen at a duly called public meeting, on this 18th day of August, 2015.



Cheryl Coffman, Selectman



Scott Violette, Selectman

Maida Demers-Dobson, Selectman