

**BUCKFIELD SELECT BOARD
TUESDAY, FEBRUARY 15, 2022
MEETING MINUTES**

In Person and Remote Participation via ZOOM / 6:30 PM

CALL REGULAR MEETING TO ORDER AND DECLARE QUORUM at 6:32 p.m. by Chair Cheryl Coffman.

Roll Call / Declare Quorum

Present: Chair Cheryl Coffman, Vice Chair Cameron Hinkley, Selectman Robert Hand, Selectperson Janet Iveson, Selectman Mike Iveson, Town Manager Lorna Nichols, Auditor Ron Beaulieu, Judy Berg, Penny Horsfall, Eva, Steve Sherlock, Martha, SF, Keith's iPhone. Equity Buckfield, Tracy, Henley, Cory Nicholson.

Remote Meeting Participation Protocol

Public Comment Period (*the Board sets up to 15 minutes aside as a public comment period at the beginning of every meeting*).

Judy Berg had a question inquiring if the town had the Census for 2020.

Penny Horsfall wanted to know if the auditor is on the agenda this evening and wondered if the Board was going to speak with him publicly.

OLD BUSINESS

AUDIT INVOICES / Ron Beaulieu - Mike Iveson inquired regarding the details of the invoices that are outside of the original contract. Ron Beaulieu answered – the initial agreement was on auditing services with the fixed auditing price of \$4,900. According to Mr. Beaulieu, when they began the auditing of the statements, they needed the town to produce financial statements. There were no financial statements to produce. Ron stated because of that, additional accounting work was needed. This additional work was agreed to by the former board and former town manager to hire them for the additional services and suggested that the current town manager didn't share it.

Town Manager Lorna Nichols replied to counter the suggestion with the invoices and gave specific dates and cost of each invoice received from Beaulieu LLC, detailing the discrepancies amounting to just over \$20,000 for the 2019-2020 audit and accounting. Discussion followed.

Motion by Chair Cheryl Coffman to allow a 10-minute recess to allow Mr. Beaulieu time to find other information to share.

Second: ***Vice Chair Cameron*** Vote: ***all in favor***

Motion to return to session at 7:19 p.m. by Chair Cheryl Coffman.

Second: ***Mike Iveson*** Vote: ***all in favor***

NEW BUSINESS

TOWN MANAGER'S REPORT – sent electronically. Town Manager Lorna Nichols gave a quick recap. Penny Horsfall asked if the new tax bills would be mailed out? The Town Manager they would, but because the mail is slow – it would be quicker to look up tax bills on the Town's website or stop into the office and request a copy.

MINUTES – Approve Minutes of February 1 (Action)

Selectman Robert Hand motion to approve minutes of February 1, 2022, as written.

Second: ***Vice Chair Cameron Hinkley*** Vote: ***all in favor***

BOARD AND COMMITTEE APPOINTMENTS: (Action)

Paula Sullivan, Planning Board (1 yr. appointment)

Selectman Robert Hand motion to appoint Paula Sullivan to the Planning Board for a 1-year appointment (that will end June 30th, 2022)

Second: **Selectperson Janet Iveson** Vote: **all in favor**

William Sullivan, Planning Board (1 yr. appointment)

Cameron Hinkley motion to appoint William Sullivan to the Planning Board for a 1-year appointment (that will end June 30th, 2022)

Second: **Selectperson Janet Iveson** Vote: **all in favor**

WARRANTS:

All warrants were approved electronically, Chair Cheryl Coffman read through each warrant name and amount for public record.

Payroll Warrant 2/2/22 in the amount of \$13,260.97

Payroll Warrant 2/9/22 in the amount of \$11,564.40

Payroll Warrant 2/16/22 in the amount of \$11,548.32

AP Warrant #32 in the amount of \$20,053.25

AP Warrant #33 in the amount of \$25,085.42

PLANNING BOARD RESIGNATION Glen Sevigny (Action)

Chair Cheryl Coffman motion to accept the resignation of Glen Sevigny from the Planning Board with regret.

Second: **Vice Chair Cameron Hinkley** Vote: **all in favor**

OTHER BUSINESS

Selectman Mike Iveson wanted to publicly thank Town Manager Lorna Nichols for her excellent work and detailed information provided to the Board.

Janet wanted an update on the TRIO system from Town Manager Lorna Nichols. An update was given, discussion by the Board followed about how to utilize the \$20,000 payment approved in September 2021 and the remaining costs under ARPA funds for the system and all equipment upgrades needed in the Town Office (PCs and printers etc.) vs. getting only two modules up and running with additional modules scheduled for July 2022 and again in July 2023.

Selectman Mike Iveson motion to expedite the contracting and implementation completely of the TRIO system utilizing the \$20,000 for this fiscal year and pulling the other \$40,000+ from ARPA funds.

Second: **Vice Chair Cameron Hinkley** Vote: **all in favor**

The Town Manager brought up the information on a plow truck that Road Commissioner Weldon Lucas from Public Works had located (2014 Freightliner). **The board asked that Weldon have a diagnostic done on the potential**

Cameron motion to approve the purchase of the plow truck for an amount not to exceed \$72,500, funds to be used from ARPA pending the Road Commissioner having a diagnostic run first, to ensure that the truck is mechanically fit and there are no emission issues - for purchase.

Second: **Selectman Mike Iveson** Vote: **all in favor**

ADJOURN

Chair Cheryl Coffman motion to adjourn at 8:29

Second: **Selectman Mike Iveson** Vote: **all in favor**

Upcoming Meetings:

Recreation Committee Meeting, Sunday, February 20, 6 p.m.

Regular BOS Meeting Tuesday, March 1, 2022 6:30 p.m.

Planning Board Meeting Wednesday, March 9 6 p.m.

Planning Board Marijuana Workshop immediately following 3/9/22 meeting

Regular BOS Meeting Tuesday, March 15, 2022 6:30 p.m.

PB site visit Old Sumner Road subdivision - TBA