

TOWN OF BUCKFIELD

Select Board Meeting Agenda

December 5, 2023 – Immediately following the Solid-Waste Committee Meeting at 6:30 PM

In Person and Remote Participation via Zoom

CALL REGULAR MEETING TO ORDER AND DECLARE A QUORUM AT 7:35 PM

Present: Chairman Robert Hand, Vice Chairman Sandra Fickett, Selectman Azalea Cormier, Selectman Heather Henley, Selectman Peter Fickett, Town Manager Cameron Hinkley, Vivian Wadas, Ruby Cyr, Judy Berg (Zoom)

OLD BUSINESS

1. ZADOC LONG FREE LIBRARY TRUST TERMINATION

Town Manager Cameron Hinkley provided an update on the petition to terminate the Zadoc Long Free Library Trust.

NEW BUSINESS

1. CONSENT AGENDA

a. Disbursement Warrants

Accounts Payable Warrant 52	\$ 4,603.60
Payroll Warrant 53	\$ 16,976.36
Accounts Payable Warrant 54	\$ 246,269.26
Total	\$ 267,849.22

Selectman Azalea Cormier made a motion to approve the Consent Agenda. Vice Chairman Sandra Fickett seconded – VOTE – All in favor (5-0)

2. TOWN MANAGER UPDATE

Town Manager Cameron Hinkley summarized his monthly report to the Board.

3. APPROVE THE MINUTES OF THE NOVEMBER 28, 2023 SELECT BOARD MEETING

Vice Chairman Sandra Fickett made a motion to approve the minutes of the November 28, 2023 Select Board meeting with corrections that had been made. Selectman Peter Fickett seconded – VOTE – All in favor (3-0). Selectman Azalea Cormier and Selectman Heather abstained as they were not in attendance at the November 28, 2023 meeting.

4. COMMITTEE APPOINTMENT

a. Ruby Cyr – Recreation Committee (One-Year Appointment)

Selectman Heather Henley made a motion to appoint Ruby Cyr to the Recreation Committee for a one-year term. Selectman Azalea Cormier seconded – VOTE – All in favor (5-0)

5. EMERGENCY MANAGEMENT

- a. National Incident Management System (NIMS) Resolution

Chairman Robert Hand made a motion to approve and sign the National Incident Management System resolution as written. Selectman Azalea Cormier seconded – VOTE – All in favor (5-0)

- b. Oxford County Hazard Mitigation Plan – 2023 Update Resolution

Vice Chairman Sandra Fickett made a motion to approve and sign the Oxford County Hazard Mitigation Plan, 2023 Update resolution. Selectman Azalea Cormier seconded – VOTE – All in favor (5-0)

6. MUNICIPAL QUITCLAIM DEED

- a. 60 Depot Street

Chairman Robert Hand made a motion to execute the Municipal Quitclaim Deed for tax acquired property at 60 Depot Street transferring ownership back to the previous owner. Selectman Azalea seconded – VOTE – All in favor (5-0)

7. AMEND PLUMBING PERMIT – PA 1362

Selectman Azalea Cormier made a motion to amend plumbing permit PA 1362. Selectman Heather Henley seconded – VOTE – All in favor (3-0)

8. COMMITTEE/BOARD/ORGANIZATION LIAISONS

Town Manager Cameron Hinkley asked the Board to review liaison assignments and confirm which Selectman had which committee, board, or organization.

9. BUCKFIELD-SUMNER SOLID WASTE AGREEMENT

Selectman Azalea Cormier made a motion to approve the ten-year Buckfield-Sumner Solid Waste Agreement. Chairman Robert Hand seconded – VOTE – All in favor (5-0)

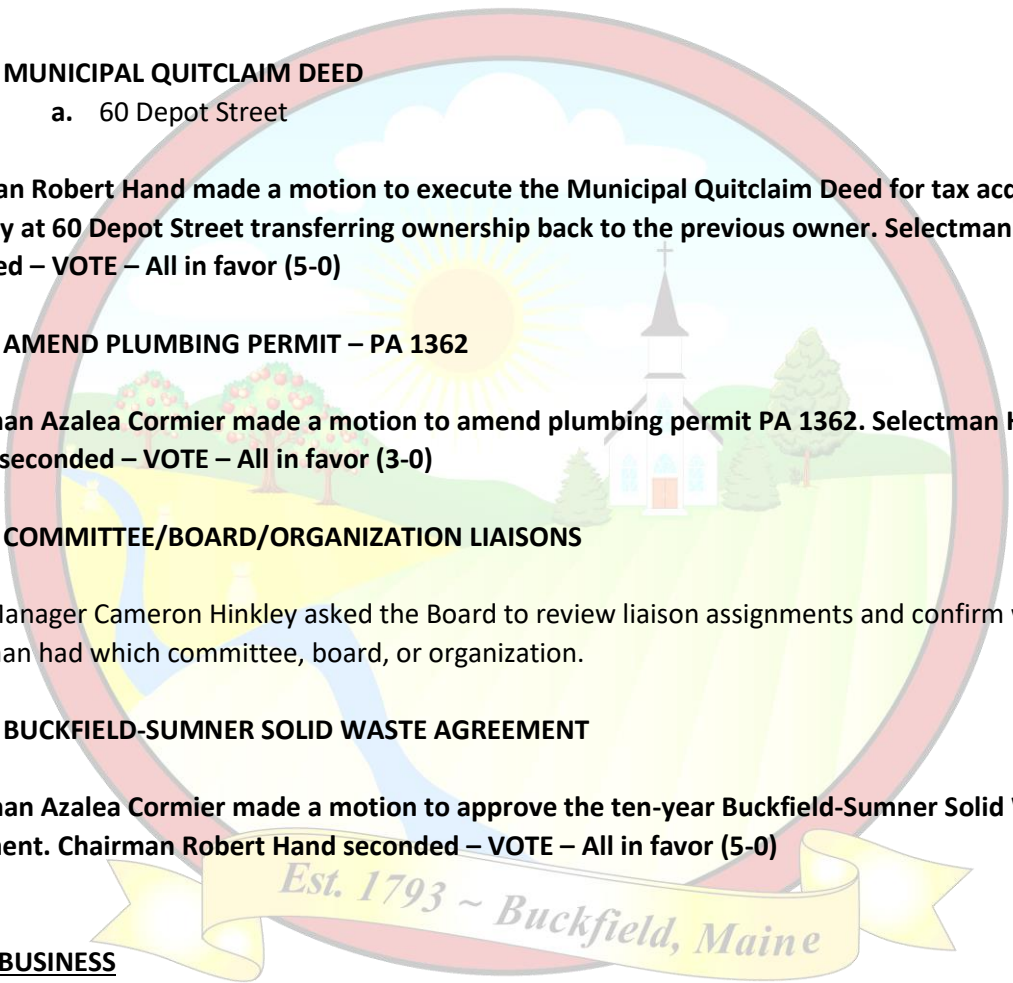
OTHER BUSINESS

Public Comment Period (*the Board sets aside up to 15 minutes at the end of every meeting for public comment*)

Vivian Wadas inquired about the progress on developing a Grant Policy.

EXECUTIVE SESSION

Pursuant to 1 M.R.S.A. § 405(6) – *None*



Chairman Robert Hand made a motion to adjourn at 8:28 PM. Selectman Azalea Cormier seconded – VOTE – All in favor (5-0)

Upcoming Meetings:

1. Community Events Committee Meeting – December 6, 2023 at 6:00 PM
2. Budget Committee Meeting – December 14, 2023 at 6:00 PM
3. Select Board Meeting – December 19, 2023 at 6:30 PM

In Progress Items:

1. School Budget Exploration – Improve communications with elected School Board Directors and the Select Board
2. Capital Improvement Planning
3. Comprehensive Plan – Revisit
4. Fire and Rescue Department Integration
5. Municipal Property Usage Ordinance
6. Select Board – Self Evaluations/Goal Setting
7. Cemetery Trust/Cemetery Plan
8. Old Church on the Hill (***Second opinion received – need volunteers***)
9. Emergency Plan
10. Grant Policy Creation
11. Solid Waste Facility Changes – Annual Sticker Change
12. Communication between Board and Committees (***Liaisons reestablished – provide guidance***)
13. Proper Reserve Account Establishment

Select Board – Committee/Board/Organization Liaison Assignments

Chairman Robert Hand: R.S.U. # 10 School Board, Road Committee, and Budget Committee

Vice Chairman Sandra Fickett: Planning Board and Community Events Committee

Selectman Azalea Cormier: Recreation Committee, Ordinance Development Committee, and Old Church on the Hill Committee

Selectman Heather Henley: Buckfield Village Corporation, Library Committee, and Beautification Committee

Selectman Peter Fickett: Appeals Board, Social Services Committee, and Economic Development Committee

Minutes approved at the January 2, 2024 Select Board meeting.