

Town of Buckfield
Select Board Meeting Minutes
July 18, 2023 at 6:30 PM
In Person and Remote Participation via Zoom

CALL REGULAR MEETING TO ORDER AND DECLARE A QUORUM AT 6:33 PM

Present: Chairman Robert Hand, Vice Chairman Sandra Fickett, Selectman Azalea Cormier, Selectman Heather Henley, Town Manager Cameron Hinkley, Vivian Wadas, Tina Brooks, Penny Horsfall, Glen Holmes, Richard Piper, Adrian Rivas, Colleen Halse, Cory Nicholson (Zoom), Judy Berg (Zoom), Steve Sherlock (Sun Journal/Zoom)

OLD BUSINESS

1. PRIORITIZED TOWN CEMETERIES SUGGESTIONS/RECOMMENDATIONS (Discussion)

The Select Board engaged in a discussion with Vivian Wadas regarding various suggestions and recommendations established by the ad hoc Cemetery Committee and Historical Society. The Board asked Vivian to take the list back to the Committee and determine what they would be willing to work on and follow up at the next meeting.

NEW BUSINESS

1. CONSENT AGENDA (Action)

a. Disbursement Warrants

Accounts Payable Warrant 3	\$ 5,606.61
Payroll Warrant 4	\$ 16,439.50
Accounts Payable Warrant 5	\$ 2,789.77
Accounts Payable Warrant 6	\$ 3,763.95
Payroll Warrant 7	\$ 14,955.34
Accounts Payable Warrant 8	\$ 189,839.47
Total	\$ 233,394.64

Selectman Azalea Cormier made a motion to approve the Consent Agenda. Selectman Heather Henley seconded – VOTE – All in favor (4-0)

2. APPROVE THE MINUTES OF THE JULY 5, 2023 SELECT BOARD MEETING (Action)

Vice Chairman Sandra Fickett made a motion to approve the July 5, 2023 Select Board Meeting minutes. Selectman Heather Henley seconded – VOTE – All in favor (3-0), Selectman Azalea Cormier abstained as she was not at the meeting.

3. COMMITTEE APPOINTMENTS (Action)

a. Cameron Hinkley – Recreation Committee (2-Year Reappointment)

Chairman Robert Hand made a motion to reappoint Cameron Hinkley to the Recreation Committee for two years. Selectman Azalea Cormier seconded – VOTE – All in favor (4-0)

- b. Richard Piper – Planning Board (3-Year Appointment)

The Board made no motion.

- c. Colleen Halse – Planning Board (1-Year Appointment)

Selectman Heather Henley made a motion to appoint Colleen Halse to the Planning Board for one-year. Selectman Azalea Cormier seconded – VOTE – All in favor (4-0)

- d. Priscilla Bennet – Budget Committee (1-Year Appointment)

Selectman Heather Henley made a motion to appoint Priscilla Bennett to the Budget Committee for one-year. Vice Chairman Sandra Fickett seconded – VOTE – All in favor (4-0)

Tina Brooks let the Board know that according to their minutes of the previous meeting, the Select Board invited Richard Piper to the meeting to be interviewed and she felt that the Board owed him the opportunity to speak and have a proper discussion.

Chairman Robert Hand made a motion to have a discussion with Richard Piper on his application for the Planning Board for a three-year term. Vice Chairman Sandra Fickett seconded – VOTE – All in favor (4-0)

Richard Piper spoke to why he wanted to serve on the Buckfield Planning Board. Glen Holmes read a portion of the Building Permit Ordinance. Richard Piper questioned the legality of the ordinance.

The Board made no motion.

Selectman Heather Henley made a motion to appoint Colleen Halse to the Community Events Committee for one-year. Vice Chairman Sandra Fickett seconded – VOTE – All in favor (4-0)

Selectman Azalea Cormier made a motion to appoint Jennifer Lowell to the Community Events Committee for a three-year term. Vice Chairman Sandra Fickett seconded – VOTE – All in favor (4-0)

Selectman Azalea Cormier made a motion to appoint Everett Tilton to the Community Events Committee for a one-year term. Chairman Robert Hand seconded – VOTE – All in favor (4-0)

4. ARPA/STATE FISCAL RECOVERY FUNDS (Discussion)

Selectman Azalea Cormier read the answers to Vivian Wadas' questions regarding ARPA presented to the Board in writing at the July 5, 2023 meeting. Town Manager Cameron Hinkley provided Chairman Robert Hand further information regarding the ARPA funds so he could further explain those answers.

5. TOWN OF BUCKFIELD – REMOTE PARTICIPATION POLICY (Discussion/Action)

The Town Manager provided references to the law concerning remote participation as well as his feedback on the topic. The Board had a discussion regarding the Town's Remote Participation Policy and heard comments from residents in attendance.

6. TEXTMYGOV PROPOSAL – COMMUNITY COMMUNICATION (Discussion/Action)

The Town Manager presented a proposal for services from TextMyGov to enhance communication with the community and went over some of the features of their service. Selectman Azalea Cormier volunteered to look at additional options and bring that information to the Board at a later date.

7. ELECTION OF MMA VICE PRESIDENT AND EXECUTIVE COMMITTEE MEMBERS (Action)

Vice Chairman Sandra Fickett made a motion that the Board vote for Melissa Doane for Vice President, and the three listed nominees for Executive Committee members. Chairman Robert Hand seconded – VOTE – All in favor (4-0)

8. RESCHEDULE THE AUGUST 1, 2023 MEETING (Action)

Selectman Azalea Cormier made a motion to move the August 1, 2023 meeting to August 7, 2023. Selectman Heather Henley seconded – VOTE – All in favor (4-0)

OTHER BUSINESS

Public Comment Period (*the Board sets aside up to 15 minutes at the end of every meeting for public comment*)

Glen Holmes gave an update on the Buckfield Village Corporation's attempt to get Congressional funds and let the Board know that the BVC was unsuccessful.

Vivian Wadas asked when crosswalks in town would be painted.

EXECUTIVE SESSION

Pursuant to 1 M.R.S.A. § 405(6) – *If Needed*

Chairman Robert Hand made a motion to adjourn at 8:28 PM. Selectman Azalea Cormier seconded – VOTE – All in favor (4-0)

Upcoming Meetings:

1. Budget Committee Meeting – July 19, 2023 at 5:30 PM
2. Select Board Meeting – August 1, 2023 at 6:30 PM (**Unless rescheduled**)

In Progress Items:

1. School Budget Exploration – Improve communications with elected School Board Directors and the Select Board
2. Capital Improvement Planning
3. Comprehensive Plan – Revisit
4. Fire and Rescue Department Integration
5. Municipal Property Usage Ordinance
6. Select Board – Self Evaluations/Goal Setting
7. Library Trust (**Currently with the Town's Attorney**)



Est. 1793 ~ Buckfield, Maine

8. Cemetery Trust
9. Old Church on the Hill (*Second opinion received – need volunteers*)
10. Emergency Plan
11. Grant Policy Creation
12. Solid Waste Facility Changes – Annual Sticker Change (*Waiting on Sumner for next meeting*)
13. Communication between Board and Committees (*Liaisons reestablished – provide guidance*)

Select Board – Committee/Board/Corporation Liasson Assignments

Chairman Robert Hand

1. School Board
2. Road Committee
3. Budget Committee

Vice Chairman Sandra Fickett

1. Planning Board
2. Community Events Committee

Selectman Azalea Cormier

1. Recreation Committee
2. Beautification Committee
3. Old Church on the Hill Committee

Selectman Michael Iveson

1. Buckfield Village Corporation
2. Economic Development Committee
3. Ordinance Development Committee

Selectman Heather Henley

1. Social Services Committee
2. Appeals Board
3. Library Committee

Updated: 7/5/2023

Minutes approved at the August 7, 2023 Select Board Meeting.