

TOWN OF BUCKFIELD
Select Board Meeting Minutes
July 15, 2025
Location: Buckfield Municipal Center

Present: Robert Hand, Sandra Fickett, Azalea Cormier, Peter Fickett, Cameron Hinkley, Ben Limerick, Lee Johnson, Martha Catevenis, and Neal Austin

1. Call to Order

The meeting was called to order at 7:12 PM

2. Election of Chairman

Nomination: Sandra Fickett nominated Robert Hand for Chairman. Robert Hand accepted the nomination.

Motion: Sandra Fickett made a motion to elect Robert Hand as Chairman.

Second: Peter Fickett

Vote: All in favor (4-0)

3. Election of Vice Chairman

Nomination: Azalea Cormier nominated Sandra Fickett for Vice Chairman. Sandra Fickett accepted the nomination.

Motion: Azalea Cormier made a motion to elect Sandra Fickett as Vice Chairman.

Second: Peter Fickett

Vote: All in favor (4-0)

4. Old Business – 2025/2026 Paving

The Select Board signed the paving contract for Paris Hill Rd and Brock School road, awarded to Pike Industries at a prior meeting.

5. Select Board Evaluation and Goal Setting

Discussion: The Board discussed the process to be used for Board self-evaluation. An agenda item will be added to the August 5, 2025 board meeting.

6. New Business – Consent Agenda

Motion: Sandra Fickett made a motion to approve the Consent Agenda.

Second: Azalea Cormier

Discussion: Cameron Hinkley stated that he updated the open Committee/Board list. Azalea Cormier summarized the Rescue Department report.

Vote: All in favor (4-0)

Included Accounts Payable Warrant 114, 115, 2, and 5; Payroll Warrant 1, 3, and 4 for a total of \$191,548.92.

7. Approval of the Minutes

Motion: Sandra Fickett made a motion to approve the July 1, 2025 Select Board Meeting minutes.

Second: Azalea Cormier

Vote: All in favor (4-0)

8. Buck-It Grill and Pub Special Amusement Permit

Motion: Sandra Fickett made a motion to approve the Buck-It Grill and Pub special amusement permit.

Second: Azalea Cormier

Vote: All in favor (4-0)

9. Buck-It Grill and Pub Liquor License Renewal

Motion: Sandra Fickett made a motion to approve the Buck-It Grill and Pub local liquor license renewal.

Second: Azalea Cormier

Vote: All in favor (4-0)

10. Ambulance Replacement

The Board discussed future plans for 451. The ambulance needs repairs to pass inspection. It was originally purchased several years ago with the intent to have it in service for two years and then be sent out to be remounted. Its inspection sticker runs out on July 31, 2025. Ben Limerick provided the Board with several used ambulance options to potentially replace 451 with. The current reserve balance does not have enough to pay for a remount or new replacement. The Board asked for quotes to repair the unit so that it can pass inspection. Martha Catevenis suggested a warrant article to fund the purchase of a new unit.

No action taken.

11. Extend the Meeting

Motion: Robert Hand made a motion to extend the meeting until business was concluded.

Second: Sandra Fickett

Vote: All in favor (4-0)

12. Personnel Policy Handbook Amendment

Motion: Sandra Fickett made a motion to amend the Personnel Policy Handbook.

Second: Peter Fickett

Discussion: Cameron Hinkley explained the amendment is required in order to update employee deductions to reflect the 90% town share for individual health insurance plans and 70% employee and children. Employee and family share remains unchanged at 50%.

Vote: All in favor (4-0)

13. Committee Appointments

Motion: Sandra Fickett made a motion to appoint James Lowell to a two-year term on the Road Committee.

Second: Peter Fickett

Vote: All in favor (4-0)

Motion: Sandra Fickett made a motion to appoint James Lowell to a two-year term on the Social Services Committee.

Second: Peter Fickett
Vote: All in favor (4-0)

Motion: Sandra Fickett made a motion to appoint Marissa Averill to a one-year term on the Planning Board.

Second: Azalea Cormier
Vote: All in favor (4-0)

14. Selectman Resignation

Motion: Azalea Cormier made a motion to accept Heather Henley's resignation from the Select Board with regret.

Second: Peter Fickett
Vote: All in favor (4-0)

15. Schedule Special Town Meeting/Election

Motion: Sandra Fickett made a motion to schedule a Special Town Meeting on November 4, 2025.

Second: Azalea Cormier
Vote: All in favor (4-0)

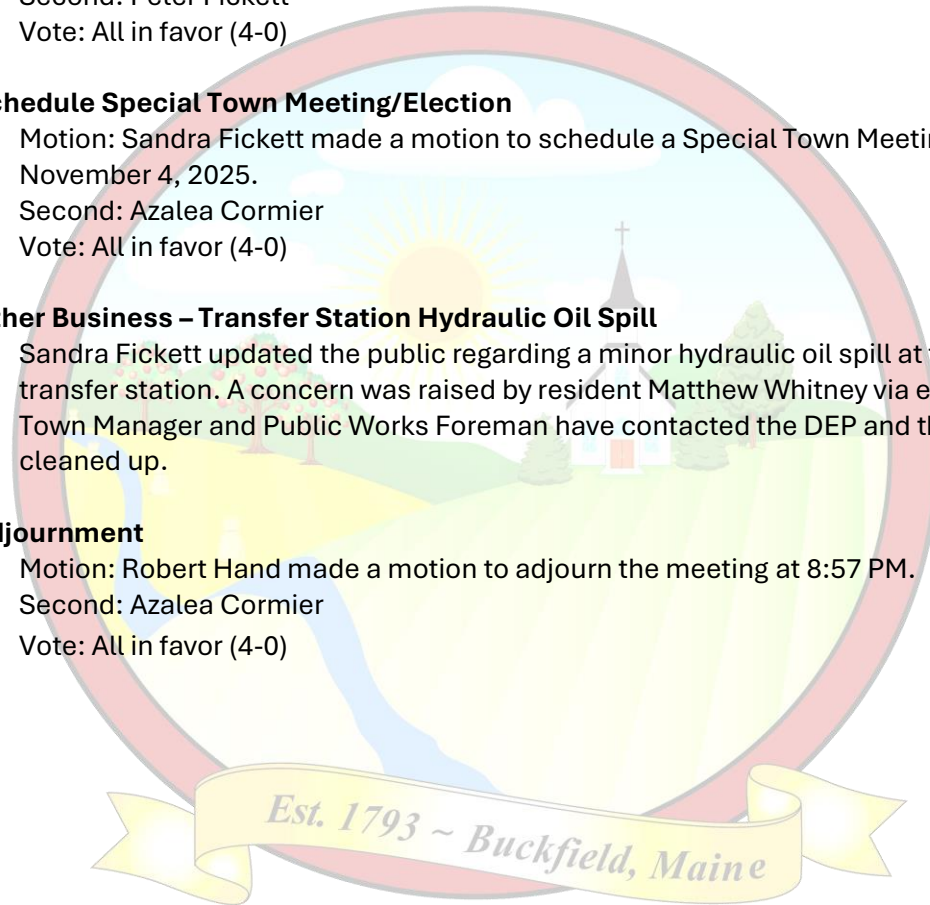
16. Other Business – Transfer Station Hydraulic Oil Spill

Sandra Fickett updated the public regarding a minor hydraulic oil spill at the transfer station. A concern was raised by resident Matthew Whitney via email. The Town Manager and Public Works Foreman have contacted the DEP and the spill was cleaned up.

17. Adjournment

Motion: Robert Hand made a motion to adjourn the meeting at 8:57 PM.

Second: Azalea Cormier
Vote: All in favor (4-0)



Minutes approved at the August 5, 2025, Select Board Meeting.