

**Town of Buckfield**  
**Select Board Meeting Agenda**  
*June 20, 2023 at 6:30 PM*  
**In Person and Remote Participation via Zoom**

**CALL REGULAR MEETING TO ORDER AND DECLARE A QUORUM AT 6:35 PM.**

Present: Chairman Bob Hand, Selectman Sandra Fickett, Selectman Mike Iveson (Zoom), Town Manager Cameron Hinkley, Vivian Wadas, Penny Horsfall, Martha Catevenis, Heather Henley (Zoom), Karen Hand (Zoom)

**OLD BUSINESS**

**1. MUNICIPAL PROPERTY USAGE POLICY/ORDINANCE (Discussion)**

No action taken. Town Manager Cameron Hinkley gave Chairman Bob Hand an outline of a draft policy. Item tabled until next meeting.

**2. CABLE FRANCHISE AGREEMENT (Discussion/Action)**

The Select Board discussed the Cable Franchise Agreement provided to them by the Town Manager. After discussion the Board agreed to remove sections 13.1 and 13.2.

**NEW BUSINESS**

**1. CONSENT AGENDA (Action)**

- a. Town Manager's Report
- b. Maine EMS Consent Agreement
- c. Disbursement Warrants

Payroll Warrant 128	\$ 14,197.32
Accounts Payable Warrant 129	\$ 16,915.53
Payroll Warrant 130	\$ 14,951.43
Payroll Warrant 131 (ACO)	\$ 89.13
Payroll Warrant 132 (FD)	\$ 15,022.04
Accounts Payable Warrant 133	\$ 85,397.35
<b>Total</b>	<b>\$ 146,572.80</b>

Selectman Sandra Fickett made a motion to approve the Consent Agenda. Selectman Mike Iveson seconded – VOTE – All in favor (3-0)

**3. APPROVE THE MINUTES OF THE JUNE 6, 2023 SELECT BOARD MEETING (Action)**

Selectman Mike Iveson made a motion to approve the minutes of the June 6, 2023 Select Board Meeting. Selectman Sandra Fickett seconded – VOTE – All in favor (3-0)

**4. ABATEMENT (Action)**

- a. 66 East Buckfield Rd

Chairman Bob Hand made a motion to approve the abatement payment for 66 East Buckfield Road from undesignated surplus. Selectman Mike Iveson seconded – VOTE – All in favor (3-0)

**5. CENTRAL MAINE POWER POLE PERMIT (Action)**

Chairman Bob Hand made a motion to approve Central Maine Power's pole permit application for job number 10300981232. Selectman Mike Iveson seconded – VOTE – All in favor (3-0)

**6. ELECTION CLERK APPOINTMENT (Action)**

- a. Michelle Casey – Republican (Term Ending November 5, 2024)

Selectman Mike Iveson made a motion to appoint Michelle Casey as a Republican Election Clerk for a term ending November 5, 2023. Selectman Sandra Fickett seconded – VOTE – All in favor (3-0)

**OTHER BUSINESS**

Public Comment Period (*the Board sets aside up to 15 minutes at the end of every meeting for public comment*)

Chairman Bob Hand made a motion to move the July 4, 2023 meeting to July 5, 2023 at 6:30 PM. Selectman Mike Iveson seconded – VOTE – All in favor (3-0)

Vivian Wadas asked several questions on differing topics. The Board asked that Vivian provide her questions to the Town Manager in writing so that answers could be provided.

Martha Catevenis made a public comment regarding a five-member board versus a three-member board, and asked how the Board was going to help alleviate some of the stress put on the Town Manager. She commended the hard work that the Board has been doing but suggested that they prioritize the tabled items and put dates on them.

**EXECUTIVE SESSION**

Pursuant to 1 M.R.S.A. § 405(6)

Chairman Bob Hand made a motion to enter Executive Session at 7:56 PM for a personnel matter. Selectman Sandra Fickett seconded – VOTE – All in favor (3-0)

The Board returned from Executive Session at 8:20 PM.

Selectman Mike Iveson made a motion to amend the Town Manager's contract to correct the wording from fiscal year to a calendar year. Selectman Fickett seconded – VOTE – All in favor (3-0)

Chairman Bob Hand made a motion to adjourn at 8:21 PM. Selectman Mike Iveson seconded – VOTE – All in favor (3-0)

Upcoming Meetings:

1. Select Board Meeting – July 5, 2023 at 6:30 PM
3. Planning Board Meeting – July 12, 2023 at 6:30 PM

Tabled Items:

1. School Budget Exploration – Improve communication with elected School Board Directors and the Select Board
2. Capital Improvement Planning
3. Comprehensive Plan – Revisit
4. Fire and Rescue Department Integration
5. Cable Franchise Agreement (***Sent to Select Board for review***)
6. Municipal Property Usage Ordinance
7. Select Board – Self Evaluations/Goal Setting
8. Library Trust (***Currently with the Town's Attorney***)
9. Cemetery Trust
10. Old Church on the Hill (***Second opinion received – need volunteers***)
11. Emergency Plan
12. Grant Policy Creation
13. Solid Waste Facility Changes – Annual Sticker Change (***Next meeting June 6***)
14. Communication Between Board and Committees – Reestablish Liaisons and Provide Guidance

