

**BUCKFIELD SELECT BOARD  
OCTOBER 5, 2021  
MEETING MINUTES**

Remote Participation via ZOOM / 6:30 PM  
Note: Zoom link is available on the Town of Buckfield Website

**1. CALL REGULAR MEETING TO ORDER AND DECLARE QUORUM**

6:32 p.m. Roll Call / Declare Quorum

All Present: Chair, Cheryl Coffman, Members Cameron Hinkley, Bob Hand, Michael Iveson and Janet Iveson.

**2. APPROVE MINUTES**

A. Regular Meeting –

A motion was made by Member Michael Iveson to approve the September 7, 2021 minutes as written. The motion was seconded by Member Hinkley.

**VOTE: YES 5 NO 0**

A motion was made by Member Hinkley to approve the September 21, 2021 minutes as written. The motion was seconded by Member Michael Iveson.

**VOTE: YES 5 NO 0**

**3. COMMENTARY**

- A. Chair Coffman welcomed our new Town Manager Lorna Dee Nichols. Ms. Nichols stated that she is looking forward to working with the people of Buckfield in her position as Town Manager and that she was very pleased with the opportunity to be of service.

Lorna was also welcomed by the Librarian and Katie mentioned that the TM used to hold department head meetings and wondered if that was something that Lorna would entertain.

- B. Discussion ensued as to the Buckfield Equity sign that has been stolen from the Rec Field. Member Hinkley suggested the replacement sign be secured with cables that would be more difficult to remove.

**5. NEW BUSINESS**

- A. As part of our contract with our Auditing Firm, Chair Coffman announced that the Select Board would enter into Executive Session with Mr. Ron Beaulieu to discuss the results of the 2020/2021 Audit.

Per MRSA405 (6)(A) Member Michael Iveson made a motion to enter into Executive Session at 6:49 p.m. and the motion was seconded by Member Hand.

**VOTE: YES 5 NO 0**

There was some commentary regarding discussing the Audit in Executive Session. Chair Coffman reiterated that this was contractual.

The Select Board entered Executive Session at 6:51 p.m.

The Select Board came out of Executive Session at 7:47 p.m.

## **5. OLD BUSINESS**

- A. ARPA FUNDS - Waiting for the funds to be deposited from ARPA. Member Hinkley suggested the Board convene a workshop to discuss how the funds will be used. Chair Coffman made a motion to schedule a Public Hearing to get input on the ARPA funds. Member Hinkley seconded the motion.

**VOTE: YES 5 NO 0**

- B. TOWN OFFICE HOURS – After discussion a motion was made by Member Hinkley to have the office hours returned to the previously scheduled hours which are Tuesday, 12:00 to 8:00, (closed for lunch 4:30 to 5:00) and Wednesday and Thursday 9:00 – 4:00 (closed for lunch 12:00 to 12:30). The office is closed to the public on Monday and Friday. The motion was seconded by Member Hand.

**VOTE: YES 5 NO 0**

- C. LORNA DEE NICHOLS – TREASURER

A motion was made by Member Michael Iveson to appoint Lorna Dee Nichols as Treasurer for the Town of Buckfield. The motion was seconded by Member Hand.

**VOTE: YES 5 NO 0**

- D. Discussion followed regarding the Treasurer being the Town Manager and how this is a potential conflict of interest. Member Hinkley suggest that the Select Board continue to approve and sign off on all Warrants.

## **6. WARRANTS**

- A. A Motion to approve Warrant #14 in the amount of \$19,209.70 was seconded by Chair Coffman.

**VOTE: YES 5 NO 0**

**7. ADJOURN**

A motion was made by Member Michael Iveson to adjourn the Meeting at 8:38 and seconded by Chair Coffman.

**VOTE: YES 5 NO 0**