

# TOWN OF BUCKFIELD

## Select Board Meeting Agenda

August 7, 2023 at 6:30 PM

In Person and Remote Participation via Zoom

### CALL REGULAR MEETING TO ORDER AND DECLARE A QUORUM AT 6:32 PM

Present: Chairman Robert Hand, Vice Chairman Sandra Fickett, Selectman Azalea Cormier, Selectman Heather Henley, Town Manager Cameron Hinkley, Vivian Wadas, Lillian Clough, Deidre Newton, Penny Horsfall, Charles Berg (Zoom), Judy Berg (Zoom), Cory Nicholson (Zoom), Stacy Blaquiere (Zoom), Steve Sherlock (Sun Journal/Zoom)

### OLD BUSINESS

#### 1. CEMETERY COMMITTEE UPDATES (Discussion)

The Ad hoc Cemetery Committee gave an update on their work on the Town's cemeteries and made recommendations to the Board for next steps in continuing their work. No action taken.

### NEW BUSINESS

#### 1. CONSENT AGENDA (Action)

Town Manager Cameron Hinkley gave copies of the quarterly financial statement to the Select Board and gave a brief synopsis of the contents.

##### a. Disbursement Warrants

Accounts Payable Warrant 11	\$ 5,000.00
Payroll Warrant 12	\$ 16,952.89
Accounts Payable Warrant 13	\$ 3,132.25
Accounts Payable Warrant 14	\$ 3,302.16
Payroll Warrant 15	\$ 15,822.38
Accounts Payable Warrant 16	\$ 7,012.75
Accounts Payable Warrant 17	\$ 188,448.48
<b>Total</b>	<b>\$ 239,670.91</b>

Selectman Azalea Cormier made a motion to approve the Consent Agenda. Vice Chairman Sandra Fickett seconded – VOTE – All in favor (4-0)

#### 2. APPROVE THE MINUTES OF THE JULY 18, 2023 SELECT BOARD MEETING (Action)

Selectman Azalea Cormier made a motion to approve the minutes of the July 18, 2023 Select Board meeting. Vice Chairman Sandra Fickett seconded – VOTE – All in favor (4-0)

#### 3. SELECT BOARD RESIGNATION - MIKE IVESON (Action)

Chairman Robert Hand thanked Mike Iveson for his service on the Select Board.

Vice Chairman Sandra Fickett made a motion to accept Mike Iveson's resignation from the Select Board with regret. Selectman Azalea Cormier seconded – VOTE – All in favor (4-0)

**4. ANIMAL CONTROL OFFICER RESIGNATION – ROBERT LARRABEE (Action)**

Chairman Robert Hand made a motion to accept Robert Larrabee's resignation as Buckfield's Animal Control Officer. Selectman Azalea Cormier seconded – VOTE – All in favor (4-0)

**5. RESCUE CHIEF APPOINTMENT – STACY BLAQUIERE (Action)**

Selectman Azalea Cormier made a motion to confirm the Town Manager's appointment of Stacy Blaquiere as the Buckfield Rescue Chief. Chairman Robert Hand seconded – VOTE – All in favor (4-0)

**6. BANK SIGNATORY UPDATE – CHAIRMAN AND VICE CHAIRMAN (Action)**

Selectman Azalea Cormier made a motion to name Chairman Robert Hand and Vice Chairman Sandra Fickett as signatories on the Town's bank accounts. Selectman Heather Henley seconded – VOTE – All in favor (4-0)

**7. RECREATION COMMITTEE BYLAWS (Action)**

Selectman Azalea Cormier made a motion to amend the Buckfield Recreation Committee bylaws as recommended by the Recreation Committee. Vice Chairman Sandra Fickett seconded – VOTE – All in favor (4-0)

**8. COMMUNITY EVENTS COMMITTEE BYLAWS (Action)**

Vice Chairman Sandra Fickett made a motion to amend the Buckfield Community Events Committee bylaws as recommended by the Community Events Committee. Chairman Robert Hand seconded – **DISCUSSION** – The Board discussed the section on Member Attendance and felt it should mirror the wording of the Recreation Committee Bylaws as it wouldn't require an Executive Session. **Chairman Robert Hand rescinded his second.**

Vice Chairman Sandra Fickett amended her motion to amend the Buckfield Community Events Committee bylaws as recommended by the Community Events Committee but with a change to mirror the Recreation Committee bylaws, member attendance section. Chairman Robert Hand seconded – VOTE – All in favor (4-0)

**9. COMMITTEE APPOINTMENTS (Action)**

- a. Richard Irons – Old Church on the Hill Committee (2-Year Appointment)

Selectman Heather Henley made a motion to appoint Richard Irons to a two (2) year term on the Old Church on the Hill Committee. Selectman Azalea Cormier seconded – VOTE – All in favor (4-0)

- b. Cory Nicholson – Old Church on the Hill Committee (1-Year Reappointment)

**Selectman Azalea Cormier made a motion to appoint Cory Nicholson to a one (1) year term on the Old Church on the Hill Committee. Vice Chairman Sandra Fickett seconded – VOTE – All in favor (4-0)**

- c. Cory Nicholson – Community Events Committee (1-Year Appointment)

**Selectman Azalea Cormier made a motion to appoint Cory Nicholson to a one (1) year term on the Community Events Committee. Vice Chairman Sandra Fickett seconded – VOTE – All in favor (4-0)**

- d. Terri St. Amant – Community Events Committee (1-Year Appointment)

**Selectman Sandra Fickett made a motion to appoint Teri St. Amant to a one (1) year term on the Community Events Committee. Selectman Heather Henley seconded – VOTE – All in favor (4-0)**

- e. David Soncrant – Community Events Committee (2-Year Appointment)

**Selectman Heather Henley made a motion to appoint David Soncrant to a two (2) year term on the Community Events Committee. Selectman Azalea Cormier seconded – VOTE – All in favor (4-0)**

- f. Heather Henley – Community Events Committee (2-Year Appointment)

**Selectman Azalea Cormier made a motion to appoint Heather Henley to a two (2) year term on the Community Events Committee. Vice Chairman Sandra Fickett seconded – VOTE – All in favor (4-0)**

- g. Jerald Wiley – Road Committee (3-Year Reappointment)

**Selectman Azalea Cormier made a motion to reappoint Jerald Wiley to a one (3) year term on the Road Committee. Selectman Heather Henley seconded – VOTE – All in favor (4-0)**

#### **10. BANKING SERVICES PROPOSALS (Discussion)**

- a. Androscoggin Bank
- b. Northeast Bank

The Town Manager presented both banking proposals to the Select Board. He discussed the pros and cons of both. He let the Board know that Northeast Bank had already increased the interest rates on their money market and savings accounts. The Board asked the Town Manager to discuss interest possibilities on the Town's checking account as well, similar to Androscoggin Bank's proposal. No action taken.

#### **11. BUDGET COMMITTEE RECOMMENDATIONS (Action)**

- a. Cash Management Guidance

Budget Committee Chairman Peter Werwath presented the Cash Management Guidance the Budget Committee put together.

- b. Budget Committee Bylaws

Vice Chairman Sandra Fickett made a motion to amend the Buckfield Budget Committee bylaws as recommended by the Budget Committee. Selectman Azalea Cormier seconded – VOTE – All in favor (4-0)

## 12. TAX ACQUIRED PROPERTY (Discussion/Action)

Chairman Robert Hand made a motion to instruct the Town Manager/Treasurer to send one final courtesy letter to the former owners of the four 2020-2021 tax acquired properties granting them 30-days to bring their property taxes current to date before the Select Board takes action to sell them. Selectman Heather Henley seconded – VOTE – All in favor (4-0)

## OTHER BUSINESS

Public Comment Period (*the Board sets aside up to 15 minutes at the end of every meeting for public comment*)

## EXECUTIVE SESSION

Pursuant to 1 M.R.S.A. § 405(6) – *No executive session.*

Vivian Wadas stated that she hoped the Select Board would consider a special Town Meeting to elect a replacement for the seat left vacant by Mike Iveson.

Jusy Berg asked for an update on the Community Resiliency grant through AVCOG. The Town Manager stated that he had nothing to report at that time.

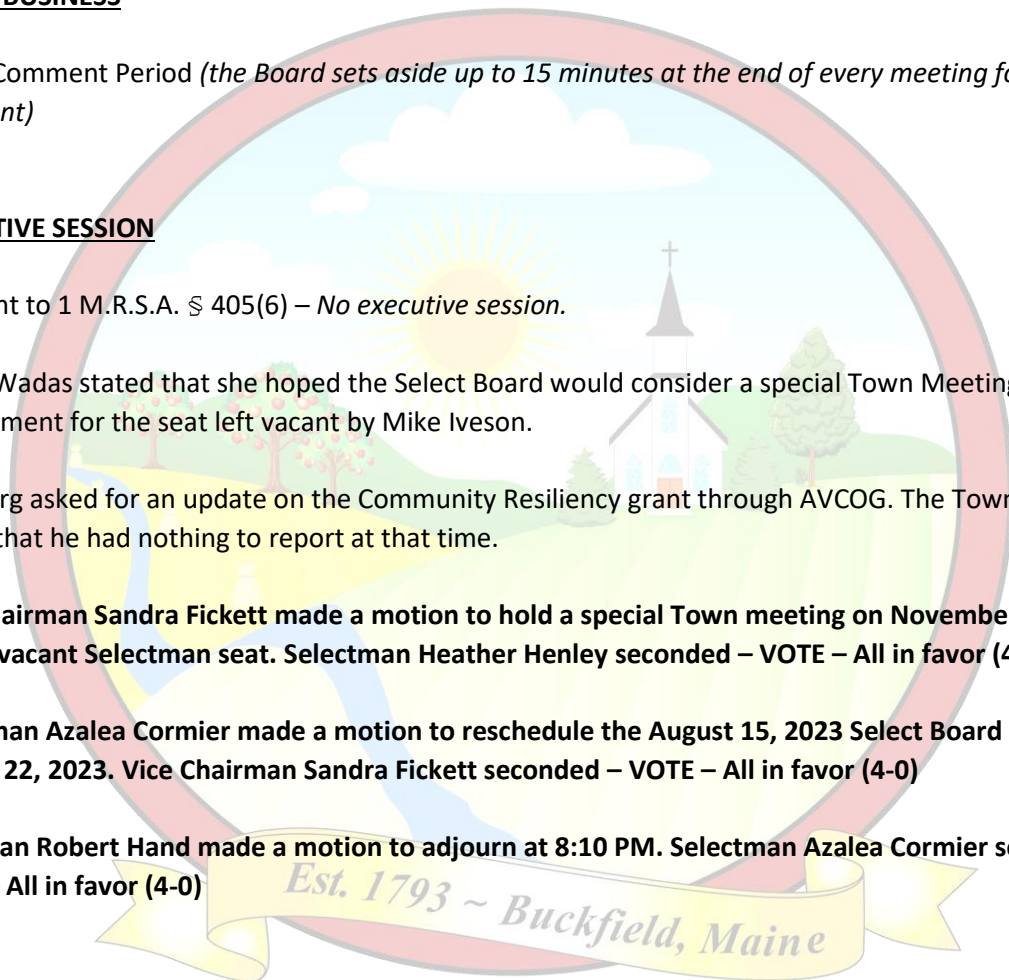
Vice Chairman Sandra Fickett made a motion to hold a special Town meeting on November 7, 2023 to fill the vacant Selectman seat. Selectman Heather Henley seconded – VOTE – All in favor (4-0)

Selectman Azalea Cormier made a motion to reschedule the August 15, 2023 Select Board meeting to August 22, 2023. Vice Chairman Sandra Fickett seconded – VOTE – All in favor (4-0)

Chairman Robert Hand made a motion to adjourn at 8:10 PM. Selectman Azalea Cormier seconded – VOTE – All in favor (4-0)

## Upcoming Meetings:

1. Planning Board Meeting – August 9, 2023 at 6:30 PM
2. Budget Committee Meeting – August 10, 2023 at 5:30 PM
3. Select Board Meeting – August 15, 2023 at 6:30 PM



In Progress Items:

1. School Budget Exploration – Improve communications with elected School Board Directors and the Select Board
2. Capital Improvement Planning
3. Comprehensive Plan – Revisit
4. Fire and Rescue Department Integration
5. Municipal Property Usage Ordinance
6. Select Board – Self Evaluations/Goal Setting
7. Library Trust (**Currently with the Town's Attorney**)
8. Cemetery Trust
9. Old Church on the Hill (**Second opinion received – need volunteers**)
10. Emergency Plan
11. Grant Policy Creation
12. Solid Waste Facility Changes – Annual Sticker Change (**Waiting on Sumner for next meeting**)
13. Communication between Board and Committees (**Liaisons reestablished – provide guidance**)

