

Town of Buckfield
Select Board Meeting Minutes
January 16, 2023 at 6:30 PM
In Person and Remote Participation via Zoom

CALLED REGULAR MEETING TO ORDER AND DECLARED A QUORUM AT 6:30 PM

Present: Chairman Bob Hand, Vice Chairman Azalea Cormier, Selectman Mike Iveson, Selectman Janet Iveson, Selectman Sandra Fickett, Town Manager Cameron Hinkley, Charles Berg, Judy Berg

OLD BUSINESS

1. PERSONNEL POLICIES AND PROCEDURES HANDBOOK REVIEW

Selectman Sandra Fickett made a motion to schedule a workshop on February 7, 2023, at 5:30 PM to continue the Board's review of the Personnel Policies and Procedures handbook. Vice Chairman Azalea Cormier seconded – VOTE – All in favor (5-0)

NEW BUSINESS

1. CONSENT AGENDA

a. Disbursement Warrants

Accounts Payable Warrant # 72 (Emp Benefit/State)	\$ 4,281.51	Approved Per Policy 1/5/23
Payroll Warrant # 73	\$ 16,946.45	Approved Per Policy 1/10/23
Accounts Payable Warrant # 74	\$ 45,217.80	
Total	\$ 66,445.76	

Vice Chairman Azalea Cormier made a motion to approve the Consent Agenda. Selectman Sandra Fickett seconded – VOTE – All in favor (5-0)

2. APPROVE THE MINUTES OF THE JANUARY 3, 2023, SELECT BOARD MEETING

Selectman Sandra Fickett made a motion to approve the minutes of the January 3, 2023, Select Board Meeting. Selectman Mike Iveson seconded – VOTE – All in favor (5-0)

3. COMMITTEE APPOINTMENTS

a. Budget Committee – Peter Werwath (2-Year Appointment)

Vice Chairman Azalea Cormier made a motion to appoint Peter Werwath to the Budget Committee for a two-year appointment. Selectman Mike Iveson seconded – VOTE – All in favor (5-0)

b. Budget Committee – Judy Berg (1-Year Appointment)

Vice Chairman Azalea Cormier made a motion to appoint Judy Berg to the Budget Committee for a one-year appointment. Selectman Janet Iveson seconded – VOTE – All in favor (5-0)

- c. Community Events Committee – Cheryl Coffman (2-Year Appointment)

Vice Chairman Azalea Cormier made a motion to appoint Cheryl Coffman to the Community Event Committee for a two-year appointment. Selectman Janet Iveson seconded – VOTE – All in favor (5-0)

4. 24 DEPOT STREET PROPERTY

Selectman Mike Iveson made a motion to take the Town Manger’s advice and accept a Quit Claim deed for 24 Depot Street. Vice Chairman Azalea Cormier seconded – DISCUSSION – Selectman Sandra Fickett asked if the wording of the motion would allow the Town Manager to not accept the transfer if a reason was discovered not to. Vice Chairman Azalea Cormier rescinded her second. Selectman Mike Iveson rescinded his motion.

Selectman Mike Iveson made a motion to allow the Town Manager to execute a Quitclaim Deed for the transfer of 24 Depot Street to the Town. Vice Chairman Azalea Cormier seconded – VOTE – All in favor (5-0)

5. BUCKFIELD-DAMON CEMETERY LOT POLICY (Information)

The Select Board asked the Town Manager to add this item to their next meeting agenda.

OTHER BUSINESS

Town Manager Cameron Hinkley gave the Board their final draft of the Community Events Committee Bylaws approved at their last meeting for signatures. The Town Manager gave an update on the Budget process and stated that he was still on track to deliver a budget to the Budget Committee on February 1st. The Town Manager went over some of the anticipated increase that the Town has no control over such as water, electricity, and necessary maintenance for the Municipal Center.

Chairman Bob Hand made a motion to scheduled a meeting on January 31, 2023, at 5:30 PM for the purpose of holding an Executive Session for a poverty abatement hearing. Vice Chairman Azalea Cormier seconded – VOTE – All in favor (5-0)

Public Comment Period (*the Board sets aside up to 15 minutes at the end of every meeting for public comment*) – No comments

EXECUTIVE SESSION

Pursuant to 1 M.R.S.A. § 405(6) – If Needed

Chairman Bob Hand made a motion to enter into Executive Session at 7:25 PM pursuant to 1 M.R.S.A § 405 Chapter 841. Selectman Mike Iveson seconded – VOTE – All in favor (5-0)

The Board came out of Executive session at 7:47 PM.

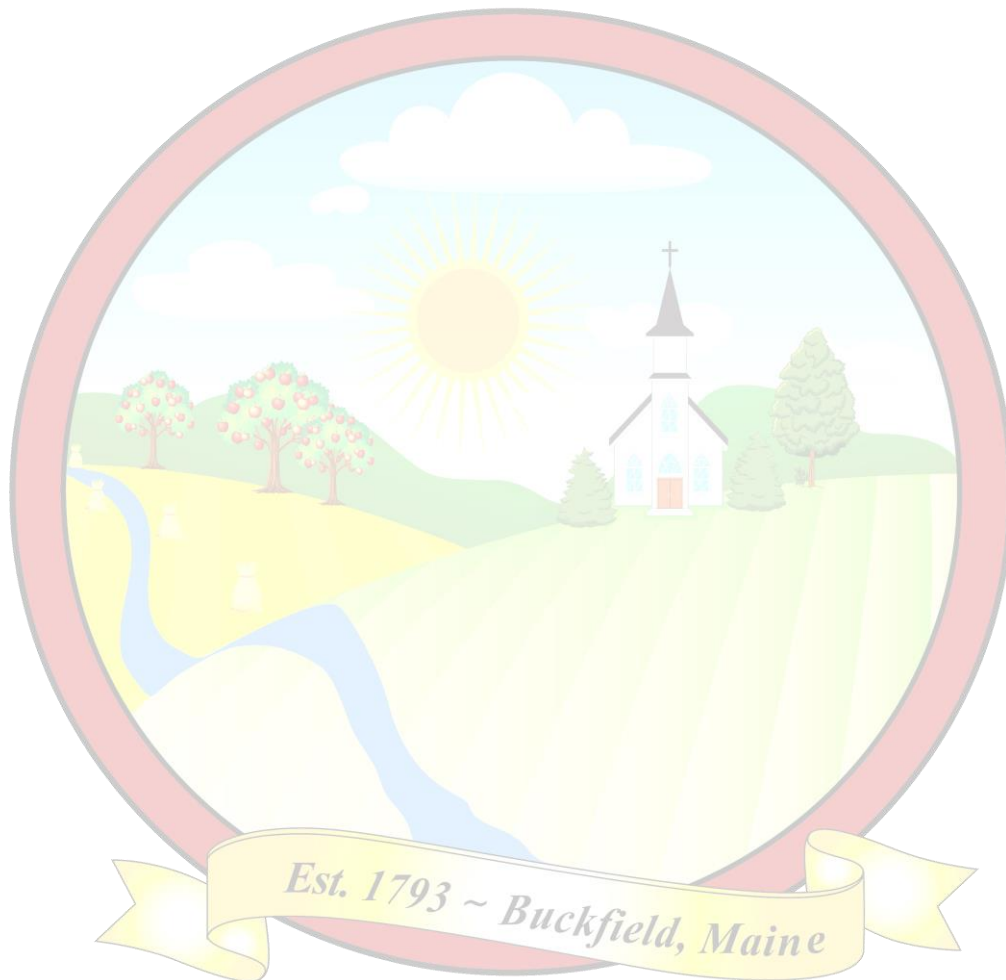
Selectman Mike Iveson made a motion to adjourn at 7:49 PM. Vice Chairman Azalea Cormier seconded – VOTE – All in favor (5-0)

Upcoming Meetings:

1. Solid Waste Committee Meeting – January 24, 2023 at 5:00 PM (Sumner/No Zoom)
2. Select Board Meeting – February 7, 2023 at 6:30 PM
3. Budget Committee Meeting – February 9, 2023 at 6:00 PM
4. Economic Development Committee Meeting – February 16, 2023 at 6:00 PM
5. Select Board Meeting – February 21, 2023 at 6:00 PM

Tabled Items:

1. Personnel Policies and Procedures Handbook Review (Ongoing)



Minutes approved at the February 6, 2023 Select Board Meeting.