

TOWN OF BUCKFIELD CULVERT PLACEMENT POLICY

When a driveway entrance/curb-cut is to be established along a Town road:

1. It shall be the responsibility of the property owner or his/her agent to notify the Buckfield Road Commissioner;
2. It shall be the responsibility of the property owner or his/her agent to clearly mark the area where the driveway entrance/curb-cut is to be established;
3. It shall be the responsibility of the Road Commissioner and/or the Road Foreman to determine if a culvert is needed. If so, the length, diameter and type of culvert shall be determined by the Road Commissioner and/or the Road Foreman. Said determinations shall be based on the existing drainage system for that particular road;
4. It shall be the responsibility of the Road Commissioner to order the culvert in accordance with the Towns' purchasing policy;
5. It shall be the responsibility of the property owner or his/her agent to pay the Town of Buckfield for the cost of the culvert. The property owner or his/her agent shall be notified of the cost by a written statement issued by the Town Manager; and
6. Upon receipt of payment, the Buckfield Road Crew shall install the culvert in a timely and proper fashion.

When a driveway culvert needs to be replaced:

1. It shall be the full responsibility of the Town to do so in a timely and proper fashion.

This Policy was approved by the Board of Selectmen at a Meeting duly called on December 9, 2003.