

**BUCKFIELD SELECT BOARD
TUESDAY, DECEMBER 21, 2021
MEETING MINUTES**

In Person and Remote Participation via ZOOM / 6:30 PM

CALL REGULAR MEETING TO ORDER AND DECLARE QUORUM

Roll Call / Declare Quorum

Present: Chair Cheryl Coffman, Select Board members Janet, Mike Iveson and Bob Hand; Town Manager Lorna Nichols.

Guests: Martha Catevenis, Penny Horsfall, Katie Clukey, Colleen Hailse, Charles & Judy Berg, Sun Journal Steve Sherlock.

Meeting called to order at 6:35 p.m.

Public Comment Period (*the Board sets up to 15 minutes aside as a public comment period at the beginning of every meeting*). Martha asked for agenda items.

OLD BUSINESS

SPECIAL TOWN MEETING WARRANT (Action) Town Manager Lorna Nichols gave a report on the special town meeting warrants. Gave a detailed explanation regarding article 4.

Robert Hand motion to approve warrant for special town meeting for Jan 25th, 2022, Janet Iveson second.

Discussion: Penny Horsfall had a question about the warrant should an amount not be passed by voters, would it revert to the last valid budget? Janet Iveson suggested a statement of fact that states that the amounts in articles 7,8 &9 had already been approved by the town. Penny Horsfall had questions about what the other articles were, Lorna Nichols explained. Martha Catavenis suggested keeping original language.

Robert Hand asked to withdraw original motion and to amend motion to approve warrant for Jan 25th, 2022, with original language from original warrant, Janet Iveson second – more discussion.

Robert Hand asked to amend motion to include a statement of fact on the ballot as well, Janet Iveson second – vote, all in favor.

NEW BUSINESS

TOWN MANAGER'S REPORT – Sent electronically. Lorna Nichols gave a summary of the report. Gave update on payroll services, ARPA funds, appointment of Colleen Haisle as her assistant regarding ARPA funding, suggest waiting until February or March regarding audit, fiber has been run for the town office for internet, GWI has been contacted regarding an updated phone system, and other items that are in the report.

MINUTES – Approve Minutes December 7 (Action). Adjustments to minutes to reflect missing seconds on two motions, regarding seconds on a couple motions, Robert Hand stated he seconded the ones on an appointment & Cameron Hinkley seconded the motion on other appointment.

Cheryl Coffman motion to accept as amended, Robert Hand second – vote, all in favor.

BOARD AND COMMITTEE APPOINTMENTS: (Action). One year appointment for library committee Belinda Kleberger and 1 year Old Church on the Hill appointment Danny McAlister. Terms expire June 30.

Cheryl Coffman motion to appoint Belinda Kleberger to the Library Committee, expires June 30, Mike Iveson second – vote, all in favor.

Cheryl Coffman motion to appoint Danny McAlister to the Old Church on the Hill Committee, expires June 30, Janet Iveson second – vote, all in favor.

WARRANTS: Payroll 12/8, 12/22 (Action) AP 23 (approved electronically, AP 24 (Action))

Cheryl Coffman motion to accept payroll warrant of 12/8, Mike Iveson second – vote, all in favor.

Mike Iveson motion to accept payroll warrant of 12/22, Janet Iveson second – vote, all in favor.

Cheryl Coffman motion to accept AP warrant 24, Robert Hand second – vote, all in favor.

OTHER BUSINESS

None

ADJOURN Cheryl Coffman motion to adjourn meeting at 7:35pm, Robert Hand second – vote, all in favor.