

BUCKFIELD SELECT BOARD

MONDAY, JUNE 21, 2021

MEETING MINUTES

Remote Participation via ZOOM / 6:30 PM

1. CALL REGULAR MEETING TO ORDER AND DECLARE QUORUM

- A. 6:30 p.m. Roll Call / Declare Quorum
All Present: Cheryl Coffman-Chair, Martha Catevenis, Janet Iveson, Bradley Plante
Chairwoman Coffman called the meeting to order.
- B. Remote Meeting Participant Protocol
Chair Coffman reviewed the remote meeting protocol.
- C. Chairman's Correspondence and Remarks
Chair Coffman thanked Select Board member Catevenis for her service as this is her last meeting as a Board member.

2. APPROVE MINUTES

- A. Regular Meeting – June 7, 2021

Motion made by Chair Coffman and seconded by M. Catevenis to accept the June 7, 2021 meeting minutes.

YES = 2, NO = 0, ABSTAINED = 1

3. TOWN MANAGER'S REPORT

- A. Financials – Town Clerk has worked with the accountant for three days, with another scheduled for June 28th, and we have made good progress although there is still a lot of work to do and NDS is a stumbling block.
- B. Department Meetings – TM will be attending the fire dept staff meeting on June 28th.
- C. Community Concepts – TM spoke to Mia Purcell; discussed various projects including the cost of fiber optics for Buckfield which would be estimated at \$265,000.
- D. Transfer Station – TM met to look at the Swap Shop reopening / ventilation issue. TM also provided an update on monies received for the cardboard, plastics, refrigerators, and other volume we've unloaded recently and will provide the Board will revenue numbers as they become available.
- E. ARPA – TM received information from MMA regarding the disposition and use of the ARPA funds, of which Buckfield will receive \$215,548.87. TM reiterated that there is an application process to obtain this money and certain restrictions on its usage.

4. NEW BUSINESS

Motion made by J. Iveson and seconded by Chair Coffman to rescind the appointment of Bradley Plante as Deputy Town Treasurer.

YES = 3, NO = 0, ABSTAINED = 0

Motion made by J. Iveson and seconded by M. Catevenis to appoint Bradley Plante as Town Treasurer.

YES = 3, NO = 0, ABSTAINED = 0

B. Swap Shop

TM informed the Board that there is space for an 18" window on the right side of the unit, materials could be purchased and installed for up to \$275; PW dept will do the installation. Other options to ventilate the Swap Shop were discussed and it was suggested that a Swap Shop Committee be convened, including the town of Sumner, or the Swap Shop volunteers from Sumner. TM advised he would consult MMA legal.

C. Letter from Hartford re: BMV

TM clarified with the Hartford Town Office that they would hope to receive reciprocation of their offer to assist us with our BMV processing. The group discussed and as the Town Office is not currently set up to handle the extra load, we will hold off on pursuing the matter for a couple of months. TM will respond in writing.

D. Audit – BMV

E. First Scheduled Board Meeting of FY22 – the Board discussed that the next regularly scheduled meeting would be on Monday, July 5, 2021 which is a holiday. Rescheduling the meeting to Thursday, July 8, 2021 was discussed amongst the group.

Motion by J. Iveson and seconded by Chair Coffman to hold the next Select Board meeting on Thursday, July 8, 2021 at 6:30 PM.

YES = 3, NO = 0, ABSTAINED = 0

F. Resignation of Cameron Hinkley from the Budget Committee

Motion by M. Catevenis and seconded by J. Iveson to accept the resignation of Cameron Hinkley from the Budget Committee.

YES = 3, NO = 0, ABSTAINED = 0

G. Social Services Committee Distributions – the committee's recommendations to the Board total \$3,250.00.

Motion made by Chair Coffman and seconded by M. Catevenis to accept the recommendations of the Social Services Committee, with discussion.

A discussion ensued in which M. Catevenis pointed out that a few of the social services specifically related to mental health services did not have monetary recommendations.

Amended motion made by M. Catevenis and seconded by J. Iveson to accept the recommendations of the Social Services Committee with changes including deduction of \$100 each from Community Concepts and Rural Community Action Ministry and distribute \$100 each to Tri-County Mental Health Services and Community Health and Counseling Services.

YES = 3, NO = 0, ABSTAINED = 0

H. Property Tax Collector / Excise Tax Collector

5. WARRANTS

A. Payroll Warrant #49

Motion made by J. Iveson and seconded by Chair Coffman to accept Payroll Warrant #49.

YES = 3, NO = 0, ABSTAINED = 0

B. Accounts Payable Warrant #51

Motion made by J. Iveson and seconded by Chair Coffman to accept Accounts Payable Warrant #51.

YES = 2, NO = 1, ABSTAINED = 0

6. ADJOURN

Motion made by Chair Coffman and seconded by M. Catevenis to adjourn the meeting at 7:25 PM.

YES = 3, NO = 0, ABSTAINED = 0

Melissa Wolf
Town Clerk