

BUCKFIELD SELECT BOARD

TUESDAY, NOVEMBER 2, 2021

MEETING MINUTES

Remote Participation via ZOOM / 6:30 P.M.

1. CALL REGULAR MEETING TO ORDER AND DECLARE QUORUM

- a. **6:35 P.M. Roll Call** / Declare Quorum In attendance were Chair Coffman, VC Hinkley and Members, Mike Iveson and Janet Iveson and Bob Hand.
- b. **Review remote meeting participation protocol.**
- c. **Chairman Correspondence and Remarks** – one public comment regarding non-vaccinated personnel (EMS). Not something that can be discussed in public forum.

2. OLD BUSINESS

- a. **Town Office Hours** – TM Nichols discussed changing the hours that the office is open to the public. Member Janet Iveson suggested adding a questionnaire to the Web page seeking input from the public as to whether Saturday hours would be beneficial. Member Coffman made a motion to keep the hours as they are for now. Member Mike Iveson seconded the motion.

VOTE: YES 5 NO 0

- b. **Audit Proposal** – A motion was made by Member Mike Iveson to accept the proposal from RHR Smith at a cost of \$8,000. Member Coffman seconded the motion.

VOTE: YES 5 NO 0

- c. **Tax Bills** – Update by TM Nichols. Tax Bills should be going out within three days. The MIL Rate will drop by approximately 3 points. SB Chair Coffman will call an Emergency Meeting of the Board of Assessors to set the MIL Rate on November 4, 2021, at 6:30 in the Town Municipal Center and via ZOOM.

- d. **Marijuana Opt IN/Ordinance** – update from Member Hinkley. Three members of the SB attended a seminar given by MMA on the State Ordinance. Member Hinkley summarized the issues which had previously been reviewed by the town Planning Board. SB Chair Coffman suggested the SB hold a Workshop to reach out to the public and review what has been done by the Planning Board. Member Hinkley made a motion to schedule a Workshop on November 30, 2021 at 6:30 p.m. to discuss creating an ordinance for Retail Marijuana. The motion was seconded by Member Janet Iveson.

VOTE: YES 5 NO 0

- e. **ARPA Updates** – As of October 29, 2021 no funds had been received.

3. **NEW BUSINESS**

- a. **Town Manager Report** – Attached
- b. **Minutes from the October 19, 2021 SB Meeting** – Member Mike Iveson made a motion to accept the minutes from the October 19, 2021 SB meeting as written. The motion was seconded by SB Chair Coffman.

VOTE: YES 5 NO 0

- c. **Petition** – A motion was made by Member Hinkley to create a Warrant Article for the next Town meeting to change the name of Sodom Road to foster Road and seconded by Member Mike Iveson.

VOTE: YES 5 NO 0

- d. **Town Credit Card** – A motion was made by SB Chair Coffman to table this until the SB Meeting scheduled for November 16, 2021 to give TM Nichols time to review policy. The motion was seconded by Member Hinkley.

VOTE: YES 5 NO 0

- e. **Trio** – A motion was made by member Hinkley to send the Resolution to Legal for compliance. The motion was seconded by Member Bob Hand.

VOTE: YES 5 NO 0

- f. **Rescue Chief Quarterly Report** – See Attached

- g. **Solid Waste Meeting** – Member Hinkley made a motion to set the date of December 7, 2021 at 6:00 for the next Solid Waste meeting. The motion was seconded by SB Chair Coffman.

VOTE: YES 5 NO 0

4. **APPROVAL OF WARRANTS**

- a. **Payroll Warrant** - A motion was made by Member Mike Iveson to approve and sign the payroll warrant and seconded by Member Bob Hand.

VOTE: YES 5 NO 0

- b. **Accounts Payable Warrant # 17 for \$484.00** A motion was made by Member Hinkley and seconded by Member Mike Iveson to approve and sign A/P Warrant # 17 for \$484.00.

VOTE: YES 5 NO 0

- c. Accounts Payable Warrant # 18 for \$52,639.32 A motion was made by Member Hinkley and seconded by Member Mike Iveson to approve and sign A/P Warrant # 18 for \$52,639.32

VOTE: YES 5 NO 0

- d. Accounts Payable Warrant # 18A for \$900.00 A motion was made by Member Hinkley and seconded by Member Mike Iveson to approve and sign A/P Warrant # 18A for \$900.00

VOTE: YES 5 NO 0

5. OTHER BUSINESS – 8:30 Time line

- a. As it is 8:30 a motion was made by Member Hinkley to continue the meeting until the SB finishes with the business on the agenda. The motion was seconded by Member Janet Iveson.

VOTE: YES 5 NO 0

- 6. **EXECUTIVE SESSION** Request to enter Executive Session by Rescue Chief Richardson. A motion was made by Chair Coffman and seconded by Member Hinkley PURSUANT TO \$MRSA 405 (6) (A) to enter into Executive Session at 8:36

VOTE: YES 5 NO 0

The SB exited Executive Session at 9:02 p.m.

- 7. **ADJOURN** - Motion made by SB Chair Coffman to adjourn this meeting and seconded by Member Janet Iveson at 9:03 p.m.

VOTE: YES 5 NO 0